

Roll No. ....

**57532**

**BBA 4th Semester (N.S.) 2014-17  
Examination – May, 2024**

**HUMAN RESOURCE MANAGEMENT**

**Paper : BBAN-402**

**Time : [ 3 hours ]**

**[ Maximum Marks : 80**

*While answering the questions, candidates should ensure that they have been supplied the correct and complete question paper. No complaint in this regard, will be entertained after examination.*

**Note :** Section-A contains **eight** short answer type questions of **two** marks each. All the questions are **compulsory**. Section-B attempt **four** questions in all, selecting **one** question from each unit. All questions carry equal marks

**SECTION – A**

1. Write short notes on the following :

- (a) KPO
- (b) Imposed Policy
- (c) Job Enrichment

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- (d) Placement
- (e) Cross-Cultural Training
- (f) Recruitment
- (g) Career Development
- (h) Competency Based HRM

**SECTION – B**

**UNIT – I**

2. Describe the nature and scope of HRM.
3. Explain the role of HRM in a globally competitive environment.

**UNIT – II**

4. What is Job Analysis ? Explain Job Specification and Job Description in detail.
5. What is Selection ? Explain the various steps of the Selection Process.

**UNIT – III**

6. What do you mean by training and development ? Explain off-the-job methods of training.
7. What is Executive Development ? Explain any **three** methods of Executive Development.

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#### UNIT – IV

8. What is Performance appraisal ? State its significance and explain the criteria to be used for measurement of performance.
  9. Explain the role of rewards and pay in HRM.
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